

**The minutes of the regular meeting of the Board of Fire Commissioners of the Afton Fire District  
December 8, 2016**

Meeting called to order at 7:00 p.m. by chairman John Snel at the Fire Station. The following members were present: Chairman John Snel, commissioners Bev Solomon, Theresa Sherman and Tom Vail, Blane Reiling, Fire Chief, Treasurer Sandra Reiling and candidate for Treasurer, Lindsey Evens. Absent: Pete Vail.

**Bills #155 through #172:** Totaling \$14,333.48, check numbers 9232 through 9249, were audited and approved for payment on a motion by T. Vail, seconded by Theresa Sherman and passed unanimously.

**Treasurer's Report:** Reviewed the November 30, 2016 balances: Checking, excluding the bills total shown above is \$9078.44. Disbursements, YTD: \$73,307.76. Savings \$70,073.09. After discussion, a motion was made that \$42,500 be transferred to the equipment/vehicles savings account, an additional \$8,000 be transferred to the equipment/vehicles savings account and that the retainer for attorney Mark Butler, for 2017 in the amount of \$2500 be paid during the month of December 2016. Second by John Snel and passed unanimously. After these transactions, there is a balance of \$14,318.05 left in DDA and savings accounts for 2016 and a balance of \$100,416.95 in the capital reserve accounts.

**Secretary's Report:** The secretary's minutes for the November 10, 2016 meeting were reviewed and on a motion by Theresa Sherman that they be accepted, seconded by Bev Solomon were approved unanimously.

**Committees: Equipment:** The SCUBA air compressor has been serviced.

**Insurance:** Nothing

**Building:** Still waiting on inspection of generator wiring.

**Chief:** The member physicals have been completed. The batteries, approved for purchase at the November meeting, have not been received.

Bill Brown has paid for and taken the surplus ladders.

The heater core for #113 is bad and estimate for repair, at John's Garage, is \$250 +/- Motion made by Bev Solomon that this repair be approved, seconded by Tom Vail and carried unanimously.

Mark Aswad from 4 Guys Truck manufacturer has requested a meeting with the commissioners. It was decided to ask him to attend the February meeting.

FEMA has approved our request for an extension of time on the grant and they have accepted the purchase agreement. The pre-build conference will be in the February to March time frame in Meyersdale, PA. Chief Reiling also noted that we could save \$3000 to \$4000 on the truck bid figure if we pay for the chassis when it is delivered. The chassis cost is expected to be \$115,000 +/- It was decided to wait until we had additional information of the bonding procedure.

**Old Business:** The laptop computers, approved at the November meeting, have been purchased for both the treasurer and the secretary. They are used units and include the necessary software. Theresa has loaded Quick Books. St. Ann's Episcopal Church has donated an HP D4360 deskjet printer to the District for the treasurer to use.

**New Business:** Our membership in the Association of Fire Districts is due for renewal. A motion was made by Theresa Sherman that we renew our membership, up to a cost of \$125. She will talk with them to determine if the cost could be lower, seconded by John Snel and carried unanimously.

The garbage at the station is picked up by Bert Adams Disposal and has not been dumped on a regular basis. Bev Solomon will contact Bert Adams Disposal to discuss.

We have a receipt book for use with any sales of the surplus equipment.

We have not heard from Welsh Restaurant Equipment on the two items that were taken to their office. Blane Reiling will stop and find out what the problem is.

It was noted that we need to start physically reviewing the cancelled check copies that are received from NBT as an audit procedure. The organizational meeting, January 12, 2017, must be advertised in the TT News and notices posted with Town of Afton and Town of Colesville.

The individuals authorized to sign for purchases at Horton Hardware were discussed. A motion made by Theresa Sherman that the following individuals be given charging privileges: Chief Blane Reiling, 1<sup>st</sup>. Ass't Chief Mark Hulbert, Commissioner Tom Vail. Seconded by Bev Solomon and carried unanimously.

A motion was made by Theresa that the meeting be adjourned, seconded by Bev and carried at 8:43 p.m.

Respectfully submitted,

Tom Vail, Clerk pro tem