

THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS OF THE AFTON FIRE DISTRICT

July 14, 2016

Chairman John Snel called the regular meeting of The Afton Board of Fire Commissioners to order at the Afton Fire Station on July 14th at 7:00 p.m. The following members were present: J. Snel, T. Sherman, T. Vail, P. Vail, Chief B. Reiling and B. Solomon. Treasure S. Reiling was absent.

Bills # 86 - # 100 in the amount of \$7,989.67 were audited and ordered paid on a motion by P. Vail, seconded by T. Vail and passed unanimously. Check numbers 9164 to 9177 have cleared.

Treasurer's Report

Reviewed the end of June 2016 balances. Checking (excluding bills above:) \$6,965.58; Total Disbursements: \$45,220.62; Savings: \$100,065.84; Building MM: \$7,884.96; Equipment MM: \$42,027.83. T. Vail moved that the Treasurer's Report be accepted as presented. Seconded by P. Vail and passed unanimously.

Secretary's Report

Secretary's Report for June 9, 2016 was distributed and reviewed. T. Sherman moved that the Secretary's report be accepted. Seconded by J. Snel and approved unanimously.

Committees

Equipment – 112 foam system repair is complete. 1151 has new fuel filter and cam sensor. AC needs recharging. P. Vail moved that recharging AC be approved. Seconded by J. Snel. Passed unanimously. Received word that grant for pumper/tanker is approved. It will pay approximately \$239,000 of the cost of a new unit estimated to be \$370,000. The mini-pumper needs a new muffler. T. Vail moved that approval be given to install a new muffler on mini-pumper. Seconded by T. Sherman. Passed unanimously. T. Vail moved that B. Reiling and C. Sherman be thanked for their hard work on applying for the pumper/tanker grant. Seconded by J. Snel and passed unanimously. Rescue boat has been repaired. Four issues needed to be fixed. Haven't received the bill yet.

Insurance – Our contact with Tri-Town Insurance has left the agency. Need a replacement.

Building – Determined that a formal energy audit was done two years ago and lights were updated. Next step would be to replace existing lights with LED's. Payback is deemed not worth the cost.

Chief

-Three firefighters want to attend the Oil Train Firefighting School in Colorado. Much of the expense is covered by FEMA. B. Solomon moved that three firefighters be authorized to attend the Oil Train Firefighting School in Colorado. Seconded by P. Vail. Passed unanimously.

-Unusable equipment being weeded out. Needs to be inventoried, declared surplus and advertised.

-Our dumpster is being used by unauthorized individuals.

-Hose and ladder testing is to be done August 5th.

-Problems with hydrants discovered during Afton Fair.

-Received bill for copier annual maintenance contract.

-Wants to buy a roll-around tool box. T. Vail moved that chief be authorized to purchase a roll-around tool box for between \$200 and \$300. Seconded by T. Sherman and passed unanimously.

Old Business

-It was pointed out that all the commissioners are to have Commissioners' Training. Deadline is short (within 270 days of beginning of term.)

New Business

-A phone poll of the commissioners on July 2nd resulted in unanimous approval for the fire dept. to participate in Afton Fair events.

-Discussed need for Treasurer and Secretary to have fire district e-mail accounts to avoid the exposure of personal e-mail to FOIL requests. Also discussed need for Treasurer and Secretary to have Fire District computers to do district work for the same reason.

-All were given a copy of the Fire Dept. Bylaws.

-Chief advised that he is still looking for additional fireproof filing cabinets for the district.

-T. Sherman will look into record retention requirements.

-T. Sherman raised question of existence of district rules and regulations. P. Vail will check and bring what exists to next meeting. Theresa will check with Mark Butler for a template to use in the event that we need to create them.

-There being no further business, the meeting was adjourned at 9:30 pm on a motion by T. Vail and seconded by T. Sherman. Passed unanimously.

Respectfully submitted,

Peter C. Vail