

January 9, 2020
Town of Afton
County of Chenango

Present at the regular meeting were Supervisor John Lawrence, Councilmen Robert Tallmadge, Chris Warren, Calvin Tallmadge, Jamie Baciуска, Highway Superintendent Kirk Hoyt Assessor Caitlyn Brown, Code Enforcement Officer Bailey Debetta, DCO Amy Cross

Visitors: Hon Pamela Wylubski and David Wylubski

Bills and claims were audited as ordered paid as follows

General Fund Claims # 202-209 totaling \$1520.19 as shown on General Abstract # 13 dated January 9, 2020 and

General Fund Claims # 1-6 totaling \$7127.63 as shown on General Abstract # 1 dated January 9, 2020 and

Highway Fund Claims # 166-179 totaling \$ 23817.74 as shown on Highway Fund Abstract # 13 dated January 9, 2020 and

Highway Fund Claims # 1-3 totaling \$ 6674.02 as shown on Highway Fund Abstract # 1 dated January 9, 2020 Meeting was called to order at 7 pm with the salute to the flag

Motion to accept the regular meeting minutes of December 12, 2019 made by Robert Tallmadge seconded by Chris Warren Approved

Motion to pay bills and claims made by Calvin Tallmadge seconded by Jamie Baciуска Approved

Communications

- 1) Empire Center FOIL Request for All Collective Bargaining Contracts was discussed and has been completed
- 2) NYOAT Annual Membership dues of \$700.00 and attending annual meeting discussed. Motion made by Calvin Tallmadge not to join or attend this year seconded by Jamie Baciуска Approved

Committee Reports

- 1) Assessor Report Senior Exemptions and Ag Exemptions will be mailed this week
- 2) Financial Reports will be available in February due to end of year paperwork being completed
- 3) Justice Reports distributed
- 4) Sanitation Report oral report by Bailey Debetta
- 5) Highway Report Oral report by Highway Superintendent Kirk Hoyt. Motion made by Chris Warren to give Kirk Hoyt permission to enter into request for truck built as quoted or if possible for a cost increase of no more than \$2000.00 upgrading to heavier transmission. Seconded by Robert Tallmadge. Also discussed the semiannual upgrade of the current loader lease motion made to allow Kirk Hoyt to sign the agreement to up grade the loader for a two year period at a cost of \$19000.00 for a two year period motion made by Robert Tallmadge seconded by Jamie Baciуска Approved
- 6) DCO Report distributed Motion made by Jamie Baciуска seconded by Calvin Tallmadge to Allow Amy Cross DCO to attend the annual Conference at a cost of \$50.00. Approved
- 7) Building Report Lighting project expected to begin about January 15, 2020.
- 8) Animal Response Team no activity

Old Business

- 1) Job descriptions were handed out on all positions within the Town
- 2) Selection of official Town newspaper motion to make the Evening Sun the Town Official Newspaper made by Jamie Baciуска seconded by Chris Warren approved
- 3) Reorganization for 2020 as follows:
 - A) Monthly meeting will be held at 6:45 pm to audit bills and claims and the regular meeting will begin at 8 pm on the 2nd Thursday of each month at the Town Hall building at 204 County Road 39, Afton, NY
 - B) NBT Bank, NA as Town official Bank
 - C) Historian Kathy Ouimet
 - D) Custodian for Town Hall Rosemarie Klatz
 - E) Deputy Town Clerk Pay at \$11.80 per hour
 - F) Deputy Town Supervisor Joyce Lawrence
 - G) Permission to pay Salaried Employees
 - H) Mileage at \$.50 per mile
 - I) Meeting rules procedure "Roberts Rules of Order" newest edition. Adding that the Town Supervisor does have the authority to make and second any Board Motion.
 - J) Board of Assessment Review compensation at \$11.80 per hour.
 - K) DCO Amy Cross
 - L) Sanitation Officer Bailey Debetta
 - M) Records Management Officer Rosemarie Klatz
 - N) Highway, Buildings and Grounds Committee Chair Robert Tallmadge
 - O) Special meetings notice will be posted on the front door of the Town Hall
 - P) Building Permits can be authorized by Town Supervisor or Town Clerk.
 - Q) Town Attorney David Berger
 - R) Registrar of Vital Statistics for Town and Village Rosemarie Klatz

Motion to approve the reorganization items made by Jamie Baciуска seconded by Calvin Tallmadge Approved

- 4) Set time and date for the Town audit of Supervisor Accounts and Town Clerk Accounts on February 13, 2020 after the regular meeting and Wednesday February 5th for Town Court Accounts.
- 5) Motion to go to executive session to discuss compensation at 8:21 pm made by Janie Baciуска seconded by Calvin Tallmadge Approved
- 6) Motion to return from executive session at 9:35 pm made by Jamie Baciуска seconded by Calvin Tallmadge Approved
- 7) Motion to adjourn at 9:40 pm made by Robert Tallmadge seconded by John Lawrence Approved

Respectfully submitted by

Rosemarie A Klatz
Clerk of the Board