

**Village of Afton
Board of Trustees Meeting
Jack D. Bolster Community Center, Afton, NY
May 9, 2016**

Minutes of the meeting of the Board of Trustees held May 9, 2016 at 7:00 pm in the Susquehanna Room, 105 Main Street, Afton, NY

Meeting called to order at 7:00 PM

Present: Mayor Muller, Trustee Harvey, Trustee Simonds, Trustee Zablocki and Trustee Matthews and DPW Superintendent Joshua Sweeney.

Visitors: None

- A motion was made by Trustee Simonds authorizing Clerk/Treasurer to pay the following audited vouchers, Seconded by Trustee Harvey. All in favor, motion passed.
General Fund Vouchers # 282 - 304, Totaling \$8,617.46.
Water Fund Vouchers # 95 - 101, Totaling \$897.38.
- Motion to accept previous minutes with no additions or corrections was made by Trustee Zablocki, seconded by Trustee Matthews. All in favor, motion passed.

Monthly Report:

- DPW/ Water: Report distributed.
- Police Department: Report distributed.
- Code Enforcement: No representative.
- Planning Board: No meeting held. Attended a meeting held at the County on May 5th. Will be sharing the details of that meeting with the Planning Board Members at the next meeting.
- Finance/Insurance: Removed the 2006 Chevy Impala surplus from our policy.
- Christmas Parade Committee: Remains the Same, all meeting are on hold until fall.
- Grant Committee: The Mayor informed the Board that we received our 3rd invoice from GeoEco Design.

Old Business:

- New utility trailer will be purchased to haul skid steer at the end of this budget year.
- The Village Board of Trustees discussed an issue of an ongoing diesel vehicle running for an excessive amount of time located within the village. There is information pertaining to this topic located in the Village Local Laws. A copy will be given to the persons involved.

New Business:

- The Organizational Meeting for the Village of Afton was held during the regular May meeting. Motion was made for the following: Planning Board Members are as follows – April Leggett, Ann Clark, Ernest Cutting, Bruce Bosket and James Garland. Appeals Board Members are as follows – Robert Humphrey Jr and Richard Cuthbertson. The Attorney for the Village will be Coughlin & Gerhardt. The official depository for all monies will be The NBT Bank. The official newspaper will continue to be The Tri-Town News. Our mileage reimbursement will be \$.50. Our monthly board meeting will be held every second Monday of the Month at 7PM. in the Susquehanna Room at the Jack D Bolster Community Center 105 Main Street. The Planning Board monthly meeting will be held on the first Monday of the Month at 7PM, as the same address. All Village committees will remain the same. Deputy Mayor will be Gloria Harvey, Motion for the preceding was made by Trustee Simonds and seconded by Trustee Zablocki. All in favor, motion passed.
- A resolution was made by Trustee Matthews to establish a Parks Committee. Seconded by Trustee Harvey. All in favor, motion passed. There are 4 members currently who will be holding a meeting on May 23rd, 2016 at 6 PM. At the Jack D Bolster Community Center 105 Main Street.
- A motion was made by Trustee Simonds to close the Village Clerks Office on Wednesday & Thursday, May 25th & 26th, 2016 for the purpose of training. Seconded by Trustee Harvey. All in favor, motion passed.
- A motion was made by Trustee Simonds to close the Village Clerks Office on Monday, May 30th, 2016 in observance of Memorial Day. Seconded by Trustee Harvey. All in favor, motion passed.
- The Village Board of Trustees discussed the renovations being done on the DPW & Police Building. A mapping was shown to all Board Members detailing the new lay out of the building.
- A motion was made by Trustee Zablocki allowing for the Village Clerk to close the Office on Thursday, June 16th, 2016. Seconded by Trustee Simonds. All in favor, motion passed.
- The Mayor informed the Village Board that she has been in contact with the Village Attorney in regards to a scoff law. She was advised to speak with the Town Judge, she has. Our next step would be to speak with the Office of the State Comptroller.
- DPW Superintendent Joshua Sweeney informed the Village Board that the Salesman from Caterpillar stopped by the garage last week, with information on replacing the current skid steer on a yearly basis.
- A motion was made by Trustee Harvey to conduct our next organizational meeting during our May 8th, 2017 regular scheduled meeting. Seconded by Trustee Zablocki. All in favor. Motion passed.

- A motion was made by Trustee Mathews that all claims shall continue to be paid in advance of audit if necessary to avoid late charges or for items deemed necessary before the next scheduled meeting and shall be presented for audit at the next meeting. Seconded by Trustee Simonds. All in favor, motion passed.
- A review of our Procurement Policy was discussed.
- A motion was made by trustee Matthews stating that our Procurement Policy shall remain the same. Seconded by Trustee Simonds. All in favor, motion passed.
- Trustee Harvey reminded the Village Board that our guest speaker for Afton's Annual Memorial Day Parade will be Senator Fred Aksher. The parade will begin at 10 AM that morning. Flyers will be placed thru out the village business district.
- A motion was made by Trustee Zablocki to adjourn our regular meeting at 7:40 pm and Seconded by Trustee Simonds. All in favor, motion passed.

Respectfully Submitted

Ann Palmatier

Clerk/Treasurer