

Village of Afton
Board of Trustees Meeting
Jack D. Bolster Community Center, Afton, NY
November 12, 2018

Minutes of the meeting of the Board of Trustees held November 12, 2018 at 7:00 pm in the Susquehanna Room, 105 Main Street, Afton, NY

Meeting called to order at 7:00 PM

Present: Mayor Burnett, Trustee Harvey, Trustee Matthews, Trustee Zablocki, Officer in Charge Q. Wright and DPW Superintendent Andrew Acla.

Absent: Trustee Simonds.

Visitors: Charles Torres, Kenneth Vail, Jeffrey & Shirley Butler, Deanna Lawrence, John Lawrence and Brenda James.

- A motion was made by Trustee Matthews authorizing Clerk/Treasurer to pay the following audited vouchers, Seconded by Trustee Zablocki. All in favor, motion passed.
General Fund Vouchers # 149 - 178, Totaling \$10,154.57.
Water Fund Vouchers # 63 – 70, Totaling \$2,151.97.
- Motion was made by Trustee Harvey to correct Water Fund Abstract Voucher- Remove voucher # 52 - in the amount of \$156.75 pay able to Duane Kane. Mr. Kane has passed, check rewritten in brother's name. Mr. Clifford Kane, who is in charge of his brother's estate. The total amount for the Water fund vouchers is \$8,728.69. Seconded by Trustee Matthews. All in favor, motion passed.

Monthly Report:

- DPW/ Water: Report Distributed.
- Police Department. Report Distributed.
- Code Enforcement: New Code Officer, Mr. Jeffrey Butler gave a verbal report. Mr. Butler stated that he has informed both the Department of Public Works as well as the Police Department to notify him if they are aware of any issues. Mr. Butler stated that he met with Mr. Steve Fox, the County Code Enforcement Officer and Mr. Isaiah Sutton from Environmental Service. They both were able to give Mr. Butler some helpful information. Mr. Butler stated that currently he is working on drafting letters to individuals for violations. He also stated that he has issued his first septic permit. Mr. Butler also met with a gentleman from the new Dollar General Store, who was looking for information on metal testing on the soil. Trustee Matthews stated that this has already been done. Mr. Butler stated that he spoke with Mr. Steve Fox about this. Mr. Fox indicated that this was about the refinancing of the building. Mr. Butler stated that Mr. Steven Fox the County Code Enforcement wants be appointed the Flood Plans Administrator for the Village of Afton. This way the County can handle the flooding issues that may arise.

- Planning Board: Trustee Matthews informed the Village Board of Trustees that the Planning Board met last week. They are currently looking at different Zoning Codes with other Municipality's and Townships. Mr. Matthews informed the Board that he has had an email request. The new Dollar General Store requested copies from both the Village Board Meetings and the Planning Board Meetings pertaining to the changes that were made for the Zoning Codes in their area.
- Finance/Insurance: Up to date.
- Christmas Parade Committee: Visitor Brenda James spoke with the Village Board of Trustees about this year's Christmas Parade. Mrs. James stated that they have sent out a few reminders about the upcoming events. They are expecting to have a number of new faces participating in this year's parade. The VFW will be servicing food during the parade. The Baptist Church will be holding a bon fire with hot dogs and coco after the parade. The parade committee has received the required liability insurance that's necessary to use the school parking lot for line up this year. Mrs. James asked Mr. Acla to help set up the Nutcrackers this year. Mrs. James informed the Village Board that the Town / Village of Bainbridge had recently purchased a speaker system to be used during their parade. Mrs. James indicated that she would like to do the same for our community. Trustee Harvey stated that the Bainbridge Chamber had purchased the speaker system. Mrs. James stated that she had spoken with John Harmon from Bainbridge about the cost of the equipment. Bainbridge had purchased 3 speakers with a cost between \$1, 500.00 to \$2,000.00. Mrs. James indicated that she'd reach out to the Afton Chamber of Commerce. She has already spoken with Mrs. Sandra Reiling the Bank Manager about the possibility of placing the speaker system at the bank. Mrs. James stated that they will be trying to get volunteers for next year's entertainment whether it be someone willing to sing or play Christmas CD's. Visitor John Lawrence asked if the School Marching Band would be willing to provide entertainment. It was stated that the School Marching Band participates in the Parade. Mrs. James stated that she's aware that the Baptist Church has a band as well.
- Grant Committee: Remains the same.
- Parks Committee: Remains the same. Trustee Simonds is absent.
- Historian Report: Report distributed.
- Dog Control Officer: - Report distributed for October.

Old Business:

- Weiss Cleanup – Remains the same.
- No surplus bid for the John Deer lawn mower were received.
- Playground Equipment - Leggett Park. Trustee Simonds absent. DPW Superintendent Andrew Acla stated that they now have room available to store the equipment inside.

- Surplus – 2008 Chevy 3500 Dump Truck- Dump Box, Plow and Salter. DPW Superintendent Andrew Acla asked the Village Board to table this for now. He stated that they are in the process of running sand and cold patch with this vehicle.

New Business:

- The Village of Afton received 2 letters from the Village of Afton Christmas Parade Committee. One letter was a reminder of the expected events to be held at the Annual Christmas Parade, on Saturday, December 1, 2018 at 5:00 pm. The other letter was a request of monetary donation to the Parade Committee.
- Trustee Matthews explained that during the audit conducted by the New York States Comptroller's Office, last summer. The Village was informed that they cannot make a monetary donation. Instead they can purchase items that the committee may be in need of.
- A motion was made by Trustee Matthews to close the Village Office on Thursday, November 22nd, 2018. In observance of Thanksgiving Day. Seconded by Trustee Harvey. All in favor, motion passed.
- A motion was made by Trustee Harvey stating that the 2019 Village Election will be held on Tuesday, March 19th, 2019. The election will take place at the Jack D. Bolster Community Center, 105 Main Street, Afton, NY, polls will be open from noon until 9 pm. Officers to be elected are two Trustees with a Four year term each. Seconded by Trustee Zablocki. All in favor, motion passed.
- Trustee Matthews informed everyone in attendance that the Village has form a Committee for the feasibility and sustainability for the Police Force. Mr. Matthews stated that they currently have held two meetings and are in the being stages.
- Speaker – Daniel Fagnani- Delaware Engineers Report. – Not present, due to holiday.

Recognition of Visitors:

- Visitor Deanna Lawrence asked the Village Board of Trustees if it was allowable for her to look over the current Police Report. Trustee Matthews asked Officer in Charge Q. Wright if it was feasible for Mrs. Lawrence to view the report. Officer Wright stated that as long as there was no pertinent information on the report. Mrs. Lawrence viewed the report.
- Visitor Thomas Vail inform the Village Board of Trustees that he had agreed to be a part of the Flood Mitigation Committee. He stated no one has reached out to him with any information. He has taken the liberty to do research on his own. He has been informed that the State is aware that there is a problem, but that they won't fix it until the Village hires an Engineer to conduct a study. Which in turn will cost the Village money, but that there is grant funds available if you look.

- Trustee Matthews stated that the Village has just finished grant funded projects with DOS (Department of State) and ESD (Empire State Development). Which were both part of the process in aiding to help establish what is needed and required for these issues.
- Trustee Harvey stated that April Leggett is the contact person whom had initiated these grant projects for the Village of Afton.
- Visitor John Lawrence stated that when he and Ms. Leggett spoke with DOT (Department of Transportation) their response of concern was that traffic was able to get on and off the exit ramp. Mr. Lawrence stated that the culver was put into place before the Environmental Impact was conducted.
- A motion was made by Trustee Zablocki to enter into executive session for personnel matters at 8:20 pm. Seconded by Trustee Matthews. All in favor, motion passed.
- A motion was made by Trustee Matthews to exit executive session at 8:27 pm. Seconded by Trustee Zablocki. All in favor, motion passed.
- A motion was made by Trustee Matthews to open regular meeting at 8:27pm. Seconded by Trustee Zablocki. All in favor motion, passed.
- A motion was made by Trustee Zablocki to adjourn our regular meeting at 8:30 pm. Seconded by Trustee Matthews. All in favor, motion passed.

Respectfully Submitted
Ann Palmatier
Clerk / Treasurer