

TOWN PLANNING BOARD
RESTRUCTURING
April 1, 2026

A) Planning Board members will serve for a five-year term but can be extended for an additional five years with the consent of both the Planning Board and the Town Board and can be extended as many times as both Board feel appropriate.

At the first meeting of this newly appointed Planning Board that will take place no later than 30 days from this appointment date they will meet to appoint two members as having a three-year term and the remaining three members to a five-year term to stagger the termination date of Board members. There after all members will have a five-year term.

B) Planning Board will meet as often as needed to address business that has come before the Board, but not less than once a year for the purpose of reorganization.

C) Board members will stay current on training of 4 hours a year but can modify this requirement if it's in the best interest of the Town and Planning Board

D) There will be a quorum of three members needed to support any Planning Board motion or vote.

E) The Planning Board will appoint a secretary to take meeting minutes. The minutes will be kept indefinitely at a location to be determined by the Town Board

F) Alternate Planning Board members have no vote on actions of the Planning Board unless they are asked to take the temporary position of an absent member of the Planning Board and appointed by the Planning Board to this temporary position. Alternate members do not have input at meetings unless the Planning Board members request their input.

G) The Planning Board can request that the Town Board remove for cause and member or alternate member of the Planning Board. If a sitting member is removed by the Town Board, an alternate member with approval from both the Planning Board and the Town Board will take the position and a new alternate member will be appointed by the Town Board.

H) From time to time there may be additional recommendations from the Town Board as to the structure and operation of the Planning Board